

Section A: Duties of the President

1. To call and preside at all meetings of the general membership, the Faculty Senate, and the Executive Board.
2. To sign documents and other instruments connected with the business affairs and professional activities of the association.
3. To serve as a member of the Executive Board and the Faculty Senate.
4. To appoint members as coordinators and to commissions, committees, etc. as required in the Bylaws with the approval of the Executive Board.
5. To make temporary appointments to the Bargaining Commission and to appoint the Negotiating Team with the approval of the Executive Board.
6. To be the Association's chief liaison officer to the WEA Board of Directors, to the NEA Board of Directors representing Washington State, to the WEA-EW Council, and to Washington Higher Education Network.
7. To serve as the official representatives of the Association at meetings of affiliate organizations, educational bodies, and other groups, as prescribed herein or directed by the Executive Board, or to delegate as appropriate.
8. To serve as the Association's spokesperson before all news media unless otherwise delegated.
9. To fill vacancies in unexpired terms of all elected offices with ratification by a majority of the assembled Faculty Senate.
10. To be an advisory member of the Bargaining Commissions, Standing Committees, and Ad Hoc Committees.
11. To coordinate a calendar of meetings for the year.
12. To inform the membership of pertinent problems and programs under consideration.
13. To provide adequate preparation and training of incoming officers and members of the Executive Board, Bargaining Commissions, Standing Committees, Coordinators and Ad Hoc Committees.
14. To conduct an inspection, with the Treasurer and the incoming President, prior to leaving office, of the financial records and of all properties owned by the Association.
15. To appoint one of the Executive Board members to serve as Parliamentarian and to maintain the speaking order for the President at meeting of the general membership and the Faculty Senate.